

PROJECT ARCHITECT POSITION FOR SIOUX FALLS OFFICE

06-09-2021

GENERAL DESCRIPTION

This person will lead and/or assist in all phases of a project interacting with clients, the consultants, and our inhouse design and construction team. 3-5 years of experience as a licensed architect is preferred. The position is for the Sioux Falls, SD office. Salary is based on skills and experience as an architect.

JOB DESCRIPTION

Position will require experience in:

- Revit design software.
- Writing specifications.
- Code and code review.
- Working with a team of designers
- Coordination with clients, contractors, and consultants.
- Managing change orders, RFP's, RFI's, addendums, and notifications.
- Developing design schedules, writing meeting minutes, and observation report as well as whatever it takes to get the job done working with a team and satisfying clients' needs and wants.
- Leading projects, pre-bid meetings, pre-construction meetings, and progress meetings.

QUALIFICATIONS

- Master's in Architecture.
- 3-5 years' experience as an Architect.
- Must be creative, dependable, detail-oriented, consistent, and excited to work with a team.

ABOUT PUETZ DESIGN+BUILD

Puetz Design+Build is focused on people! Good design can move people. It can transform four walls and a roof into a place that inspires and awes, or quietly soothes. We strive to design spaces and buildings to uniquely complement the communities that we work in while delivering what our clients want. We design as a team because we know collectively, we all bring a unique perspective to the table that enhances the overall design, and overall client satisfaction. Along with our management and construction divisions, we have a unique and wholistic perspective of buildings from space planning to warranty completion and everything in between. As a team member of Puetz Design+Build, you will have the support and resources to succeed and see projects through from the initial idea generation to the completion of construction. Experience the design and building process at Puetz Design+Build. We look forward to you being a part of our growing team.